



# 14TH EUROPEAN NUTRITION CONFERENCE FENS 2023, Belgrade, Serbia

Sava Center  
14-17th November 2023



## INSTRUCTION FOR AUTHORS IN POSTER SESSIONS

### Thank you for presenting at the 14<sup>th</sup> European Nutrition Conference (FENS2023).

This instruction is made to help you prepare for your poster presentation. Please visit instruction regularly for updates on technical requirements, deadlines and general information.

#### 1. PROGRAM

Please visit the following website to confirm the date/time, room and **code** of your presentation in the latest conference program.

<https://fens2023.org/#>

#### 2. POSTER FORMAT AND HANDLING

- Poster size: **16 : 9 (landscape size ratio) / 1 page (slide) only.**
- You are requested to convert your ppt Poster to pdf and send it in such format to next address: [fens2023@prosound.rs](mailto:fens2023@prosound.rs) **no later than 05:00 pm, 06/11/2023**. It is recommended that the file size does not exceed 20 MB.
- Please follow next instructions for saving, naming and sending your presentation:

Naming rule for presentations: **Presentation Code** (for example DSGR1, NALC5, FS16, NMCD141, etc...). Presentation code is listed in front of the poster title in Poster sessions daily programme (available on conference website).

#### 2. POSTER PRESENTATION

All posters will be available for viewing by delegates in a Poster Hall on TV screens during the whole Conference, from Tuesday 9:00 until Friday 13:00. Access to the screens will be possible for all delegates at all times. The Poster Hall is located on the groundfloor and it is marked as **MR 4**. Uploading of all received posters to the central system will be done by the Conference Technical Support one day prior the conference.

In addition to preparing your poster and having in mind the importance of poster presentations, especially for young researchers and students, there will ALSO be Poster Forum slots where Poster authors will be able to present their posters in so-called Rapid-fire presentation sessions. Instructions for this are below.

Poster Forum slots are on the program on Tuesday, Wednesday and Thursday 15:00 – 16:00 in 10-11 parallel sessions each day. Poster sessions daily program is available on the conference website – please check it on regular basis for eventual changes. In this program you will find your **Presentation Code** that is needed for sending presentation, day and time of all poster sessions.



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## 3. TIME ALLOCATION FOR RAPID-FIRE PRESENTATION SESSIONS

Presenters in Poster Rapid-fire presentation programme are expected to attend the Conference in person and present their lecture at the Conference venue.

The Poster Rapid-fire presentation programme will enable presenters to present their poster in 3 minutes **using the same slide** displayed in the Poster Room. So, authors have to prepare only one poster slide for both presentation formats.

In order to ensure the smooth operation of the sessions, we ask you to keep to the time allocation below.

<b>RAPID-FIRE PRESENTATION [PAB]</b>	4 minutes (3 minutes presentation, 1 minute for Q&A)
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## 4. EQUIPMENT FOR RAPID-FIRE PRESENTATION

- **PowerPoint** will be the only method of presentation available.
- Single screen will be available. The display has the resolution of **1920 x 1080 (Full HD)**.
- A laptop with **Windows 10, Office 365** will be provided in the session rooms.

## 5. POSTER AWARD

- To encourage the promising young researchers, Poster Awards are offered to one poster presentation in each Track by the publisher Frontiers.
- The FENS2023-ECN award committee will select the winners. Only poster authors that will present their results in Poster Forum during Rapid-Fire presentation will be considered for the award. The recognition of awarded authors will be held in a closing ceremony on November 17th at 12:30 pm.